

CITY OF
FREMONT
NEBRASKA PATHFINDERS

AGENDA
PARKS & RECREATION BOARD MEETING
Tuesday, February 5, 2019
City Auditorium Meeting Room
7:00 pm

1. Call to Order
2. Roll Call
3. Reading of the Parks & Recreation Board January, 2019 Minutes.
4. Request for use of Hormel Park on April 26-28, 2019 and August 23-25, 2019 by the Nebraska Traditional Archers to hold (2) archery tournaments.
5. Request for use of City Parks (Barnard, Clemmons, JCF, Johnson and Miller) on Monday, April 22, 2019 from 8:00am-10:00am by Keep Fremont Beautiful to host Keep America Beautiful Great American Cleanup Events.
6. Request for use of Johnson Lake trail and shelter on Sunday, August 18, 2019, from 8am – 2pm by the Dodge County Humane Society for a 5k fundraising event.
7. Election of Officers
8. Recreation Report
9. Director's Report
10. Other Business
11. Adjournment

Agenda posted at the Municipal Building and distributed to the Mayor, City Council and Park Board on Friday, February 1, 2019. The official current copy is available at City Hall, 400 E Military, Parks and Recreation Office. A copy of the Open Meeting Law is posted for review by the public.

MINUTES OF PARKS & RECREATION BOARD MEETING
Thursday, January 3, 2019
7:00 pm – Meeting Room of City Auditorium - 925 N Broad ST

PRESENT: Matt Bechtel, Wendy Fairleywine, Connie Giese, Mark Jensen, Kim Koski, Tammy McKeighan, Dan Moran, Nate Schwanke, Ashley Washburn.

1. Call to Order – Meeting convened at 7:16pm. The agenda displayed at City Hall, 400 E Military and was distributed to the Mayor, City Council and the Park Board, on December 28, 2018 and is open to the public. The open meeting law is posted continually for public inspection.
2. Roll Call – 4 present. Hillis, Prince absent.
3. Reading of the Park & Recreation Board Minutes – Motion was made by Moran, seconded by Giese to dispense with the reading of the minutes and approve as sent. Motion carried.
4. Introduction of Ashley Washburn to the Park Board – Koski introduced new Park Board member Ashley Washburn. Washburn is filling the vacant seat left from Bob Brown's resignation.
5. Recreation Report – Schwanke reported Holiday Activities wrap up tomorrow. Numbers have been good and consistent for FreeSkates. We are having issues with other activities such as bowling and the movie where kids are registered but don't show up and fail to call that they aren't coming. We had waiting lists for both activities and when kids don't show up they are tying up a spot someone else could have used. Discussions will be held on how to rectify these situations in the future. Applications are coming in for summer employment and interviews are being set up. Bid sheets are being put together for summer supplies and will be sent out in February.
6. Director's Report – Koski reported Crews are working on turf equipment getting ready for summer. Snow removal as needed. Doing repairs to the privacy fence in the Lenihan Parking Lot. Building new tables for the greenhouse. Assembling new picnic tables. Shelter at Ronin is up. Need to do electrical and add picnic tables. Cleaning the heaters at the Indoor Horse Arena. Painting old and making new garbage barrels for the parks. For the last month the senior center has moved to the CF Main Arena due to the floor project in the senior center. Staff is busy cleaning the senior center this week and moving back into the center for normal operations on Monday, Jan 7. The next step will be to finish the hallway and kitchen floors and the final step will be the restrooms after renovations are completed in there. It seems to be a long process but the seniors did well with the changes. It was either move to the Main Arena or close and closing really wasn't an option. It's a bit of an inconvenience but in the end it will all be worth it. RFP is out for the senior center restroom renovations. We will be making them ADA compliant and will be adding tall stools in all stalls and install new sinks with motion sensor for on/off along with soap and paper towel dispensers. Crews will be taking down the Downtown Christmas decorations as weather permits. But right now I am working on securing a place to store them once they come down. Hope to have that arranged in the next week or so. Jon Kuddes is ordering seeds and getting plantings ready in the green house. Tree crew is doing removals as weather permits. Other than that, business as usual.

7. Other Business – Election of Officers will take place at the February, 2019 meeting.
8. Next Meeting – Tuesday, February 5, 2019, 7:00pm in the meeting room of the City Auditorium.
9. Adjournment – motion was made by Fairleywine, seconded by Giese to adjourn. Motion carried. The meeting adjourned at 7:35 pm.

Respectfully submitted,
Kim Koski, Director of Parks & Recreation

I, the undersigned, the Secretary for the Parks and Recreation Department, Fremont, Nebraska, hereby certify that all of the subjects included in the attached proceedings were contained in the notice of said meeting of January 3, 2019 kept continually current and available for public inspection at the Parks & Recreation Office; that such subjects were contained in said notice for at least twenty-four hours prior to said meeting; that the minutes of the Park Board of the Parks and Recreation Department, Fremont, Nebraska were in written form and available for public inspection prior to the next convened meeting of said body.

IN WITNESS WHEREOF, I have hereunto set my hand this 31st day of January, 2019.

Kim Koski, Director of Parks & Recreation

January 31, 2019

STAFF REPORT

TO: Park Board Members

FROM: Kim Koski, Director of Parks & Recreation

DATE: February 5, 2019

SUBJECT: Request for use of Hormel Park by Nebraska Traditional Archers on April 26-28, 2019 and August 23-25, 2019 for (2) archery tournaments.

RECOMMENDATION: Approve the request.

Background: This is an annual request by the Nebraska Traditional Archers. They are requesting use of Hormel Park on April 26-28, 2019 and August 23-25, 2019 for (2) archery tournaments. The entire park will be closed and the NTA do a very good job of closing entrances to ensure nobody from the public gets access to the trails. The NTA do their own set-up and tear-down and only request the use of (10) picnic tables. The NTA and the Fremont Parks and Recreation Department have established a very good working relationship over the years. The NTA respect Hormel Park and do the department a great service of pre-shoot clean-up of Hormel Park as well as post-shoot clean-up.

Fiscal Impact: None

Dear Parks and Rec board,

My name is Vince Smith and I am the President of the Nebraska Traditional Archers. We would like to hold two archery tournaments at Hormel Park once again this year. We would like to hold our annual Rendezvous in the spring this year on April 26th thru April 28th 2018; this would be a weekend shoot needing use of the park from Friday morning through Sunday afternoon. The other shoot we would like to hold there would be a deer season warm-up shoot which would be August 23rd thru August 25th of 2019; this would also be a weekend shoot requiring the same day count. We would like to request the use of the garage that is on site and 10 picnic tables at both shoots please.

In the past for the safety of everyone attending the shoot and anyone using the park we have closed the gates so as to not allow traffic to drive through the park that weekend.

We have enjoyed the use of the park for many years now and hope to continue a great relationship with the Fremont Parks and Rec in the future.

If there are any questions I can be reached at 402 936 0046 or email stikshooter67@gmail.com.

Thank you,

Vince Smith

STAFF REPORT

TO: Park Board Members

FROM: Kim Koski, Director of Parks & Recreation

DATE: February 5, 2019

SUBJECT: Request for use of City parks (Barnard, Clemmons, JCF, Johnson and Miller) on Monday, April 22, 2019 from 8am – 10am by Keep Fremont Beautiful to host Keep America Beautiful Great American Cleanup Events.

RECOMMENDATION: Approve the request.

Background: Keep America Beautiful's Great American Cleanup is the nation's largest community improvement program, which takes place annually in an estimated 20,000 communities nationwide. Keep America Beautiful strives to motivate more Americans to make informed decisions and take simple, everyday actions to reduce, reuse and recycle right through their participation in the Great American Cleanup. Leila Hybl, Keep Fremont Beautiful Executive Director, will be coordinating volunteers from area businesses to assist with cleaning up Fremont area parks. KFB will provide volunteers with gloves, "litter-gitters" and garbage bags.

Fiscal Impact: None



City Council & Park and Recreation Board
Fremont Parks & Recreation Department
400 E Military, second floor
Fremont, NE 68025

Dear City Council and Park Board,

Keep Fremont Beautiful is requesting permission to host a **Great American Cleanup Event (GAC)** at the following City Parks on **Monday, April 22, 2019** from **8:00am-10:00am**. The cleanup event will involve local volunteer groups and businesses picking up litter and yard debris throughout the parks.

Setup time for the event will vary depending on location, but will take place prior to the 8:00am start time and will include hanging GAC banners and setting up volunteer stations for check-in, first-aid kits and water.

- Barnard Park at Clarkson & Military
- Clemmons Park at 16th & Luther Road
- John C. Fremont Park at 9th & Broad Street
- Johnson Park at Military & Johnson Road
- Miller Park on South M Street
- Moller Field at 750 S Broad

*KFB will include additional parks as/if volunteer interest and business participation increases. These parks include Buch, Buckridge, Davenport, Fremont Rotary, Masonic, Monnich, Ronin, Ruwe and Van Anda.

Please let me know if you need any further information or explanation.

Sincerely,

Leila Hybl



STAFF REPORT

TO: Park Board Members

FROM: Kim Koski, Director of Parks & Recreation

DATE: February 5, 2019

SUBJECT: Request for use of Johnson Lake trail and shelter on Sunday, August 18, 2019, from 8am – 2pm, by the Dodge County Humane Society for a 5k fundraising event.

RECOMMENDATION: Approve the request.

Background: As their letter states, the Dodge County Humane Society's mission is to provide a place of shelter to homeless, abandoned and surrendered animals. It is a non-profit organization that relies greatly on donations and fundraising. The DCHS is requesting use of the Johnson Lake trail and shelter on Sunday, August 18, 2019, from 8am – 2pm to host a 5k run fundraiser. They will be teaming up with RTG Medical to make this event a success.

Fiscal Impact: None

DODGE COUNTY HUMANE SOCIETY



787 South Luther Road
Fremont, Nebraska 68025-6418
(402) 721.3282

Established in 1988 to provide shelter for the homeless, abandoned and surrendered animals.

Dear Parks & Rec Director,

My name is Nancy Kruse, and I am currently a Board Member on the DCHS volunteer board. Our mission is to provide a place of shelter to the homeless, abandoned and surrendered animals. To adopt animals into responsible, caring homes. To reunite lost pets with their owners. And to work with law enforcement agencies to eliminate animal abuse.

As you may know the DCHS is a non-profit organization that relies greatly on donations and fundraising. The most current fundraiser our team is working on is a 5K Run/ Walk event. We are working with RTG Medical to put on this event and would love to hold it at Johnson Lake, utilizing your walking trail.

The date of our event is Sunday, ^{Aug 18 KK} ~~August 17th~~, 2019. The time will be a mid-morning run/walk and then snacks and prizes to begin between Noon and 1.

Could you please let me know if the area will be available for our event? Thank you for your time and I look forward to hearing from you at your earliest convenience.

Thanks again,

Nancy Kruse

Dodge County Humane Society Board

402-719-5049