



AIRPORT ADVISORY COMMITTEE

March 15th, 2019

8:15 A.M.

**Fremont Municipal Airport Terminal Building
1203 West 23rd Street, Fremont, Nebraska**

1. Meeting called to order with Open Meeting announcement.
2. Roll call.
3. Approval of the January 18th, 2019 meeting minutes.
4. Approval of the February 15th, 2019 meeting minutes.
5. Terminal Master Plan Project Update and Discussion.
6. Discuss Airport Lease Agreements.
7. Proposed Hangar Inspections.
8. Discuss Hangar Loan Program
9. Discussion of Maintenance Items
10. Adjournment.

Agenda posted at the Municipal Building and distributed to the Mayor and Board Members on March 13th, 2019. The official current copy is available at City Hall, 400 East Military, Public Works Department Office. The Board reserves the right to go into Executive Session when necessary. A copy of the Open Meeting Law is posted at the Airport terminal building for review by the public. The Board reserves the right to adjust the order of items on this agenda.



AIRPORT ADVISORY COMMITTEE Minutes of February 15th, 2019

1. Meeting called to order with Open Meeting announcement.

Meeting was called to order at 8:15 a.m.

2. Roll call.

Board Members Present: Ron Spahni, Robert Steenblock, Brad Blum, Tom Randall, Eric Johnson

Guests: Jim Kjeldgaard, Greg Kjeldgaard, Steve Landholm, Brian Newton, David Goedecken

3. Approval of the January 18st, 2019 meeting minutes.

There was a typo on the agenda and no official action was taken on January 18th minutes, item will be considered at March Meeting

4. Election of Board Chair

Motion by Johnson, seconded by Spahni to nominate Bob Steenblock as Chair and Randall as Vice-Chair, motion passed by vote of the members.

Davis Design and Burns-McDonnel have prepared and submitted all the documentation to the NDA and FAA. The Submittal has been conditionally approved by the FAA. Staff is working with NDA and FAA submitting remaining documentation as requested. Staff has received Scoping Documents and is working with NDA and Burns-McDonnel to finalize Scope of Work and associated hours and compensation.

5. Terminal Master Plan Project Update and Discussion

Davis Design and Burns-McDonnel have prepared and submitted all the documentation to the NDA and FAA. The Submittal has been conditionally approved by the FAA. Staff is working with NDA and FAA submitting remaining documentation as requested. Staff has received Scoping Documents and is working with NDA and Burns-McDonnel to finalize Scope of Work and associated hours and compensation. Next step is to have scope and fees approved by NDA and FAA.

6. Discuss Airport Lease Agreements

Staff briefed the Board on the status of leases and the absence of several leases and discussed City's options for compliance.

7. Discuss Hangar Loan Program

City Administrator Brian Newton briefed the Board on the financial options for building additional hangars at the airport

8. Discuss Maintenance Items

Jim Kjeldgaard has a list of items in the hangars and suggests the City look at these items as Staff does Hangar Inspections.

9. Adjournment.

Meeting was adjourned at 8:35