

May 20, 2019

Board President Larry Jirsak called the meeting to order at 3:30 p.m. in the library board room.

### **Roll Call**

The following members were present: Larry Jirsak, Earl Underwood, Mandy Ostdiek and Lori Dahl. Also present was Library Director Walker, and Senior Office Associate Tracy Parr. Tracy will be recording the meeting minutes.

### **Notice of Meeting and Agenda**

The meeting was preceded by publicized notice in the Fremont Tribune and the agenda displayed in the municipal building, online at [www.fremontne.gov/library](http://www.fremontne.gov/library) and distributed. A copy of the open meeting law is posted continually for public inspection and is located near the entrance of the library auditorium.

### **Reading of Minutes**

Board Member Underwood moved to approve the April 15th minutes as written. Board Member Ostdiek seconded it. Carried.

Board Member Underwood moved to receive the November 19<sup>th</sup> 2018 minutes as corrected. President Jirsak discussed editing the minutes to amend the word agenda to minutes. The sentence “Kment made a motion to amend the agenda...” Board Member Dahl seconded the corrections. Carried.

### **Unfinished Business**

1. Library Policy Handbook – Board Members will handwrite edits in their draft notebooks, then edits will be combined to a final version to be submitted to legal department. The library will have the final draft to Board Members a week to a few days before meeting.
2. Article 7 of the Library City Code – Director Walker reviewed the current city ordinance, article 7 of the library city code and discussed possible edits. Director Walker will create an edited version and send to legal department with Q&A on some of the terminology.

### **Reports**

1. Director’s Report - Director Walker informed the Board of the Summer Reading Program kick off, that the library is working on an internship from the Nebraska Library Commission, the lighting needs of the library, the two year budget cycle is due soon, that the public computer software is still pending, gave an overview of the policy for meeting room use, and that the libraries security gates need to be replaced.
2. Friends of the Library Report. Director Walker informed the Board about the Nebraska Dyslexia training that she and Laura England-Biggs will be attending and that is being paid for by the Dyslexia grant. She mentioned that we hosted Claude Bourbon and that there were 26 people in attendance. It was mentioned that the Friends of Keene Memorial Library have expended funds for Summer Reading Program, paying for three performers and all SRP prizes. Director Walker is working with the Friends on the expansion project and fundraising.
3. Expansion. Grant work, re-aligning committees and fundraising were all mentioned. Discussion by board member Underwood to consider a professional fundraiser. Discussion was held on this topic and a budget line will be requested for the new budget cycle for a professional fundraiser.

With no further business, motion to adjourn was made at 4:30 p.m. with Board Member Dahl making the motion and Board Member Underwood seconding it. Carried.

(Signed) by Tina Walker, Library Director