

PLANNING COMMISSION MINUTES

August 17, 2020
5:00 p.m. Meeting

Chairman Dev Sookram called the regular meeting to order at 5:00 p.m. He stated that a copy of the Open Meetings Act is posted continually for public inspection located near the entrance door by the agendas. Roll call showed Chairman Sookram and Commissioners, Nielsen, Gifford, Landholm, Lathrop, Borisow, Carlson, Sawyer, and Horeis present. All Nine Commissioners present – a quorum was established.

Chairman Sookram read the item: disclosure of Ex Parte communication regarding any item on the agenda into the record. None of the commissioners disclosed any ex parte contacts.

Chairman Sookram read the item: dispense with the reading of the minutes of the July 20, 2020 meeting. Commissioner Nielsen made a motion to approve the minutes as prepared. Commissioner Gifford seconded the motion. By a roll call vote, Borisow, Gifford, Lathrop, Nielsen, Carlson, Sawyer, Sookram, Landholm and Horeis voted in favor. The motion carried 9-0.

Chairman Sookram read the item: A request by Jerry Nelson on behalf of PCD, LLC, also known as Sid Dillon Chevrolet, for a Conditional Use Permit to expand a Non-standard Use to construct a canopy over the existing sales lot north of the main building on property legally described as Lot 4 Heartland Addition, generally located at 2405 N Luther Rd. Commissioner Gifford recused himself from this item. City Planner Jennifer Dam presented her staff report. Chairman Sookram opened the public hearing. One person spoke in favor of the Conditional Use Permit. Chairman Sookram closed the public hearing. Commissioner Landholm made a motion to recommend approval of the Conditional Use Permit and Commissioner Sawyer seconded the motion. By roll call vote, Borisow, Sawyer, Lathrop, Nielsen, Sookram, Carlson, Horeis and Landholm voted in favor. Commissioner Gifford abstained. The motion carried 8-0.

Chairman Sookram read the item: A request by Jerry Nelson on behalf of SCD, LLC, also known as Sid Dillon Chevrolet, for a Conditional Use Permit to expand a Non-standard Use to construct a canopy over the existing sales lot east of the main building on property legally described as Lot 5 Heartland Addition, generally located at 2500 East 23rd St., Commissioner Gifford recused himself. Planning Director Jennifer Dam presented her staff report. Chairman Sookram opened the public hearing. One person spoke in favor of recommending the motion. Chairman Sookram closed the public hearing. Commissioner Sawyer made a motion to recommend approval. Commissioner Nielsen seconded the motion. By a roll call vote Nielsen, Lathrop, Sawyer, Borisow, Landholm, Carlson, Horeis and Sookram voted in favor. Commissioner Gifford abstained Motion carried 8-0.

Commissioner Gifford joined the meeting again. Chairman Sookram read the item: A request by Stephen Dodd on behalf of RD Leasing, LLC, for the Howard Court Preliminary Plat consisting of 16 lots on property legally described as Lot 3, Morningside Industrial Park Subdivision, generally located north of Morningside Rd and west of Howard Street. Planning Director, Jennifer Dam presented her staff report. Chairman Sookram opened the public hearing. One person spoke in favor of the Conditional Use Permit. Chairman Sookram closed the public hearing. Commissioner Gifford made a motion to approve and Commissioner Horeis seconded the motion. By a roll call vote, Borisow, Gifford, Sawyer, Nielsen, Lathrop, Landholm, Carlson, Horeis and Sookram voted in favor of the motion. 9-0 Motion carried.

Chairman Sookram read the item: A request by Stephen Dodd on behalf of RD Leasing, LLC for the Howard Court Final Plat consisting of 16 lots on property legally described as Lot 3, Morningside Industrial Park Subdivision, generally located north of Morningside Rd and west of Howard Street. Planning Director, Jennifer Dam presented her staff report.. Chairman Sookram opened the public hearing. Having no public comment or discussion Chairman Sookram closed the public hearing. Commissioner Nielsen made a motion recommending approval. Commissioner Sawyer seconded the motion. By a roll call vote, Borisow, Lathrop, Landholm, Gifford, Sawyer, Carlson, Nielsen, Horeis and Sookram voted in favor of the motion. 9-0 Motion carried.

Chairman Sookram stated he would entertain a motion to adjourn the meeting. It was moved by Commissioner Landholm and seconded by Commissioner Sawyer to adjourn the meeting. By roll call vote, Nielson, Landholm, Sookram, Sawyer, Lathrop, Borisow Gifford, Horeis and Carlson all voting aye. The motion carried 9-0. Meeting was adjourned at approximately 5:33 p.m.

APPROVED

Dev Sookram, Chairman

ATTEST

Jennifer Dam, Director of Planning