

Keene Memorial Library Board Meeting  
City Council Chambers, 2<sup>nd</sup> Floor/ Online via ZOOM  
400 E. Military Ave, Fremont NE  
6:30 P.M.  
April 19, 2021  
Minutes

Held at the City Council Chambers, 2<sup>nd</sup> Floor and Board President Tom Adamson called the meeting to order at 6:30 pm.

**Roll Call**

The following members were present: Tom Adamson, Amanda Moenning, Linda McClain and LeAnn Rathke. Also present were Laura England-Biggs, Interim Library Director and Assistant City Administrator Shane Wimer. Senior Office Associate Tracy Parr will be recording the meeting minutes.

**Notice of Meeting and Agenda**

The meeting was preceded by publicized notice in the Fremont Tribune and the agenda is posted in the Administration Office at Keene Memorial Library, 1030 North Broad Street and online at [www.fremontne.gov](http://www.fremontne.gov) and distributed. A copy of the open meetings law is posted continually for public inspection and is located near the entrance of the meeting room.

**Agenda**

Motion to adopt agenda for April 19, 2021 regular meeting. Board Member Moenning moved, seconded by Board Member McClain to adopt the agenda for April 19, 2021 Library Board Meeting. Ayes: Adamson, Moenning, McClain and Rathke. Motion carried 4-0.

**Reading of Minutes**

Board Member Moenning moved to dispense with and approve the March 15, 2021 minutes, seconded by Board Member Rathke. Ayes: Adamson, Moenning, McClain, and Rathke. Motion carried 4-0.

**Unfinished Business**

1. By-Laws Updates, vote to approve of updates

Board Member Adamson made a motion to recommend to Council with Board Member Rathke seconding. Ayes: Adamson, Moenning, McClain and Rathke. Motion carried 4-0.

**New Business**

1. Vote for Library Board Secretary

Interim Library Director Laura England-Biggs explained that we are voting on a new Library Board Secretary due to the resignation of Shari Kment from the Board. Board Member Rathke made a motion to nominate Amanda Moenning to Secretary with Board Member McClain seconding. Ayes: Adamson, Moenning, McClain and Rathke. Motion carried 4-0.

**Reports**

1. Library Director's Report

- a. Month in Review: Interim Library Director Laura England-Biggs said she has attended a lot of meetings due to various things, some of them were about the expansion project, City staff meetings, monthly staff meetings and Nebraska Library Association. She has also sat through a few webinars as well. She explained that there are two interviews scheduled for the next day for the open Library Aide positions; someone has been hired for one of the positions and will be starting May 17<sup>th</sup> after they graduate high school.
- b. Library Director Search Update: Assistant City Administrator Wimer reported that the applications have been narrowed down to the top 5 potential candidates. Next they will do phone and zoom interviews and at that point they will either move forward with 5 or possibly just 3 applicants. Those names will then go to the Board Selection Committee for final interviews. After that the Library Board will be informed of possible candidate so they can then recommend to the Mayor and City Council. Once someone is selected they will go before the Mayor for final approval before going to City Council for final approval. ACA Wimer hopes to have a candidate selected to bring before the Board at the May Library Board meeting. No action was taken.
- c. Expansion Update: Interim Director Laura England-Biggs stated that the Big Give event that will finalize on May 4<sup>th</sup> is underway and people can start giving now. She stated that an anonymous donor is willing to match whatever we earn during the Big Give up to our goal of \$2,500. There have been many expansion meetings and they have two grants needing to be sent off the next day. There will be a Dine and Discover dinner on April 28<sup>th</sup> to explain

the project to possible donors and that there is a Corporate Reading Challenge in the works.  
No action was taken.

2. Friends of the Library Report
  - a. Interim Director England-Biggs spoke on behalf of Friends of the Library Board President Denise Kay. There will be a Book Nook event this coming weekend the 23<sup>rd</sup>-25<sup>th</sup> where they will be accepting free will donations. They are still actively working with Dave's Drive-In Liquor in selling books. No action was taken.
3. Finance - No action was taken.

With no further business, motion to adjourn was made at 6:54 p.m. with Board Member McClain making the motion and Board Member Rathke seconding it. Ayes: Adamson, Moenning, McClain, and Rathke. Motion carried 4-0.

Next meeting will be held at the City Council Chambers, 2<sup>nd</sup> Floor/ Online via ZOOM, on May 17, 2021 at 6:30 pm.

Prepared by Tracy Parr, Senior Office Associate

Signed by Amanda Moenning, Library Board Secretary