

**CITY OF FREMONT UTILITY AND INFRASTRUCTURE BOARD
APRIL 27, 2021 - 4:00 P.M.**

A meeting of the Utility and Infrastructure Board was held on April 27, 2021 at 4:00 p.m. in the 2nd floor meeting room at 400 East Military, Fremont, Nebraska and via Zoom. The meeting was preceded by publicized notice in the Fremont Tribune and the agenda displayed in the Municipal Building. The meeting was open to the public. A continually current copy of the agenda was available for public inspection at the office of the City Administrator, 400 East Military. The agenda was distributed to the Utility and Infrastructure Board on April 23, 2021 and posted, along with the supporting documents, on the City's website. A copy of the open meeting law is posted continually for public inspection.

ROLL CALL

Roll call showed Board Members Sawtelle, Bolton, Wiese, and Larsen present. 1 vacancy. 4 members present, 1 vacancy. Others in attendance included Brian Newton, City Administrator; Troy Schaben, Asst City Admin – Utility; Jody Sanders, Director of Finance; Jeff Shanahan, Power Plant Supt.; Lottie Mitchell, Exec. Assist.; Al Kaspar, Elec. Dist. Supt.; and Nicolas Brand, Dir. of IT.

CONSENT AGENDA

Moved by Member Bolton and seconded by Member Larsen to approve items 3 and 4 (Minutes from April 13, 2021 and Accounts Payable through April 27, 2021). Ayes: Bolton, Wiese, Larsen, and Sawtelle. Motion carried 4-0.

CONSIDER AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. FOR INFRASTRUCTURE TO VIEW, EDIT AND MANAGE GEOGRAPHIC INFORMATION SYSTEM DATA.

Brand gave overview. Moved by Member Wiese and seconded by Member Bolton to recommend City Council approve agreement with Environmental Systems Research Institute, Inc. to view, edit and manage GIS data in the amount of \$77,400 for a three-year period. Ayes: Bolton, Wiese, Larsen, and Sawtelle. Motion carried 4-0.

CONSIDER CONSENT AND CROSSING AGREEMENT WITH VCS FREMONT PROPERTY I, LLC TO CROSS FREMONT GAS PIPELINE.

Schaben gave overview. Moved by Member Bolton and seconded by Member Wiese to recommend City Council approve Consent and Crossing Agreement with VCS Fremont Property I, LLC to cross Fremont gas pipeline. Ayes: Bolton, Wiese, Larsen, and Sawtelle. Motion carried 4-0.

CONSIDER UTILITY DEPOSIT POLICY AND CONSIDER POTENTIAL MODIFICATIONS TO POLICY.

Schaben handed out collection data to board. Moved by Member Bolton and seconded by Member Wiese to receive. Ayes: Larsen, Bolton, Wiese, Sawtelle. Motion carried 4-0. Schaben gave overview. Moved by Member Bolton and seconded by Member Larsen to keep deposit amount of \$200 but revise policy to return deposit after 12 months

instead of 24 months. Ayes: Bolton, Wiese, Larsen, and Sawtelle. Motion carried 4-0.

CONSIDER WAIVER REQUEST OF MUNICIPAL CODE 3-231 REGARDING SANITARY SEWER TO RESIDENCES.

Schaben gave overview. Public comments received. Moved by Member Larsen and seconded by Member Bolton to recommend staff work with legal counsel on language to define a time frame for which parcels Municipal Code 3-231 applies to. Ayes: Bolton, Larsen, and Sawtelle. Wiese abstained. Motion carried 3-0-1.

CONSIDER EXTENSION OF THREE-YEAR CONTRACT FOR CITY OF FREMONT/DEPARTMENT OF UTILITIES BROKERAGE SERVICES FOR PROPERTY AND CASUALTY INSURANCE COVERAGE.

Sanders gave overview. Moved by Member Wiese and seconded by Member Bolton to recommend City Council approve extension of three-year contract with AON for City of Fremont/Department of Utilities brokerage services for property and casualty insurance coverage in the amount of \$29,000 annually. Ayes, Bolton, Wiese, Larsen, and Sawtelle. Motion carried 4-0.

CONSIDER CASH RESERVE POLICY.

Sanders gave overview. Moved by Member Wiese and seconded by Member Bolton to recommend City Council approve the Cash Reserve Policy. Ayes, Bolton, Wiese, Larsen, and Sawtelle. Motion carried 4-0.

CITY ADMINISTRATOR UPDATE (NO BOARD ACTION IS REQUESTED).

- a. Newton gave update.

ADJOURNMENT

Moved by Member Bolton and seconded by Member Larsen to adjourn at 5:17 p.m. Ayes: Bolton, Wiese, Larsen, and Sawtelle. Motion carried 4-0.