



**August 20, 2019**  
**PSAP GOVERNANCE BOARD MEETING**  
**MINUTES**  
**Meeting Room – 1<sup>st</sup> Floor Police Dept.**  
725 N. Park Ave, Fremont  
**2:30 p.m.**

A meeting of the Fremont/Dodge County PSAP Governing Board was held on August 20, 2019, on the first floor meeting room of the Fremont Police Department at 725 N. Park Avenue, Fremont, Nebraska. The meeting was called to order by Chairman Scott Getzschman. The meeting was preceded by a publicized notice in the Fremont Tribune and the agenda displayed in the Fremont Police/PSAP lobby and is open to the public. A copy of the open meeting law is available for public inspection.

Roll call showed Board Members Scott Getzschman, Bob Missel, Greg Beam, Doug Backens, Mark Jensen present. Matt Bechtel and Michael Kuhns was absent. 5 present, 2 absent. Shelly Holzerland, ex officio present. Guest: ACA Shane Wimer and Dodge County Radio Administrator Tom Christensen present.

The draft minutes of the April 4, 2019 meeting were distributed prior to the meeting and available in hard copy at the meeting. Mr. Missel moved to accept the minutes of the April 4, 2019 meeting and Mr. Jensen seconded the motion. Motion passed

***Consider MOU with OPPD*** - Fremont public safety responders upgraded their radio system in 2015. At that time, the Fremont Police, Fremont Fire and Fremont/Dodge County communication center upgraded the public safety radios to an 800 MHz digital trunked system. As part of that upgrade, these local agencies joined the Omaha Regional Interoperable Network (ORION). This network sustains the shared radio system of Washington, Douglas, Sarpy and Pottawattamie counties, as well as OPPD radios. At that time, a microwave link was built to connect our local agencies to the system and a commercial entity provided T1 line serves as a redundant backup.

With the building out of the radio system in to Dodge County, alternate connectivity is being built. The Dodge County system, which can support all public safety agencies in Dodge County, will have a new microwave connection. OPPD, as a partner in ORION, is offering to provide the redundant backup in order to save some costs to Dodge County. This MOU will allow the Dodge County radio network to use OPPD resources to connect to the master site of the radio system without having to pay an outside vendor for the backup connections. The current one

connection costs the PSAP \$748.00 per month. The new system will require 4 connections. The MOU was approved by both city and county legal review. Mr. Missel motioned to accept and sign the MOU with OPPD, Mr. Backens seconded the motion.

Vote: Aye: Getzschman, Missel, Backens, Beam, Jensen  
No: None Motion passed

*Discussion of the formation of a committee to manage the city/county radio system:*

Shelly reported that an Interlocal Agreement exists between the City of Fremont and Dodge County that outlines the operations and governance of the Public Safety Answering Point. Part of the Interlocal Agreement provides for the Joint Communication Policy Committee. This committee is tasked with regulating the cooperative undertaking of the combined communications services.

In 2015 Fremont Police and Fire implemented an 800 MHZ digital public safety radio system. This system is part of the Omaha Regional Interoperable Network and currently supported by the Washington County portion of the network. Dodge County is currently expanding the ORION network in to the rest of the county and on its completion, Fremont's system will transfer from Washington to Dodge County's network. This transition process and ongoing system requires a group of responder/ users who can give input to the build out and then make decisions for and oversee the new Dodge county system. Shelly and the County radio project managers have requested that a "users group" be formed to address build-out questions and then manage the radio system once it's completed.

Since the Interlocal Agreement between the city and county already has the Joint Communications Policy committee formed and it equally represents the responder community in Dodge County, it only makes sense to expand their responsibilities to oversee the radio system as well. The committee was in agreement that a city council and a county supervisor should be added to the JCP committee in order to keep the respective boards informed and aware of the financial needs of the radio system.

The responsibility of the Joint Communication Policy Committee would be expanded to include oversight and decision- making regarding the Dodge County Radio System. The current committee consists of the County Sheriff, the Fremont City Police Chief, the Fremont City Fire Chief, the Fremont Rural Fire Chief plus one other fire chief from another department within the County to be selected by the Governing Board. In addition, one member of the Fremont City Council and one member of the Dodge County Board of Supervisors will be appointed by their respective boards.

Mayor Getzschman suggested that a resolution be brought forward, adding these items to the existing JCP committee. Shelly will draw up a resolution to add these duties to the JCP committee and bring it to the next meeting for approval.

Discuss Equipment Sharing cost formula for the Zuercher servers:

Shelly reported that Fremont Police, Dodge County Sheriff and the Fremont/Dodge County 911 center have purchased Zuercher CAD/RMS. West Point Police are interested in using the Fremont/Dodge servers for their e-citations program. The city attorney is drawing up an Interlocal agreement for this relationship. A method for sharing server maintenance costs needs to be developed so that West Point can pay for their share of the server maintenance. Shelly tried different methods but the easiest was developed with the Zuercher staff. Maintenance of the servers is approximately 35% of the total maintenance contract costs. If 35% of the total contract is divided by the number of users on the system, the result is a fair distribution of financial responsibility for maintaining the servers that are used by everyone. Mr. Getzschman moved to approve this formula and Mr. Jensen seconded the motion.

Vote:

Aye: Getzschman, Missel, Beam, Backens, Jensen

Nay: None                      Motion Passed

Next Meeting: September 3, 2019 at 2:00 p.m.

Respectfully

Shelly Holzerland

FDCC Communications Director